**Important re -registration information for current Holy Cross Families**

Thank you for your patience as we iron out the kinks of moving online with registration fees. Below is important information you need to be aware of:

* All current families have automatically been re-enrolled with FACTS you do not have to log on at this point.
* **If you are returning to Holy Cross School** you need to complete the paper registration packet and return it to school on or before March 12th.
* Once you return it to school, you will be activated from our end. Approximately 10 days later you will have to pay the $45 FACTS enrollment fee.(This is a FACTS charge and it is non -refundable, it is the same fee you have paid in the past)
* On **April 6** your **Holy Cross re- registration fee** will be withdrawn from your account.
* You will receive an email notice from FACTS prior to the fees being withdrawn.
* After the registration fee is withdrawn you will receive a confirmation with your payment date and your monthly payment amount. You can then log into FACTS if you need to change your due date, use a different account or set up a credit card. **Tuition payments begin in June.**
* These steps need to be followed for all returning students.
* Pre K 4 students moving to Kindergarten this does not guarantee you a spot. We are following the procedure outlined in the forms that came home with your registration packet.

**IMPORTANT: If you are not returning to Holy Cross School** please inform us by March 12th. You can do so by returning the registration packet and writing on the envelope: **“WILL NOT RETURN”** or sending a note in stating you will not be returning. If we do not hear from you will be charged the FACTS fee and the Registration fee.

\*\*Please note if you are interested in applying for financial aid you must follow the link on our website for FACTS and there is a separate fee for that. \*\*

**It is vital that we have our registration information completed by March 12, 2018. We have to budget, determine class sizes and order books by June. We are trying to make the re-registration process a little easier by going online and allowing the registration fee to come out in April when you are not paying tuition.**

For assistance:

FACTS parent customer line: 1-866-441-4637

Holy Cross Business Office: 610-626-3321 ask for Stella