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**Holy Cross School**

240 NORTH BISHOP AVENUE

SPRINGFIELD, PA 19064

TELEPHONE: 610-626-1709 www.hcscrusaders.com

FAX: 610-626-1859

**Quick Registration Check list**

Please check off each step to assure you have completed the entire registration process.

\_\_\_\_\_ Complete all paperwork legibly and completely, and have the necessary documentation (If registering a new student).

\_\_\_\_\_ Log onto <https://online.factsmgt.com/signin/3FQBQ> to create an account or update your existing one.

\_\_\_\_\_ Pay your registration fee and print out your confirmation page.

\_\_\_\_\_ Attach it to your registration packet and return it to school.

**\*\*You will be officially registered when you receive the 2nd confirmation from FACTS with your monthly amount and due date. \*\***

Family Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade:\_\_\_\_\_\_\_\_\_